

Final Year Clinical Externship Program Application Policy



The University Veterinary Teaching Hospitals

Policy on External Veterinary Students Completing Placements at The University Veterinary Teaching Hospitals

The Faculty of Veterinary Science, University of Sydney offers externships to students in their final year of veterinary studies from external programs accredited with the Veterinary Schools Accreditation Advisory Committee (VSAAC), the Royal College of Veterinary Surgeons (RCVS), the American Veterinary Medical Association (AVMA), and the European Association for Establishments of Veterinary Education (EAEVE). Placements are available at The University Veterinary Teaching Hospital Sydney (UVTHS), The University Veterinary Teaching Hospital Camden (UVTHC) and the Avian, Reptile and Exotic Pet Hospital Camden (AREPH) via application.

Applications

All essential criteria must be addressed and all required forms completed for applications to be processed. Applications will be processed and reviewed as received.

Relevant Unit of Study Coordinators within the UVTHS, UVTHC or AREPH in consultation with the Hospital Superintendant will determine the outcome of such applications. Decisions will be forwarded to Applicants within 30 days of receiving their application. Selection will be based upon the following criteria:

1. The student is or will be enrolled in the final year of a veterinary degree from a VSAAC, RCVS, AVMA or EAEVE accredited program at the time of the intended placement
2. Academic ability and relevant experience evidenced by curriculum vitae
3. Completion of all required forms and submission of all required supporting documentation.

The number of positions available each year and the outcome of individual applications are based upon ensuring sufficient educational opportunities for the internal Veterinary Student Internship Program.

All decisions regarding the outcome of these applications by academic staff are final.

Students wishing to apply should submit an Application Form, Home Institution Form, Hospital Specific Unit of Study Application Form and appropriate supporting documents as outlined in the Application Form, to the Coordinator of Extramural Placements vetscience.extramural@sydney.edu.au

Policy

1. Students must be enrolled in the final clinical year of a veterinary program at an institution accredited by VSAAC, RCVS, AVMA or EAEVE.
2. The applicant must provide a letter from the Office of the Dean of their institution confirming that:
 - a. S/he is a full time student of good academic standing and currently enrolled or will be enrolled in the final clinical year of a VSAAC, RCVS, AVMA or EAEVE accredited veterinary program at the time of the intended placement
 - b. The proposed placement has been approved by the Dean
 - c. The Home Institution is willing to offer similar educational opportunities to students enrolled in the Bachelor of Veterinary Science at The University of Sydney.
3. All required forms and requested supporting documents must be completed for the application to be processed.
4. Student placements may be for a minimum 2 weeks or a maximum 8 weeks at Camden campus and a minimum 3 weeks or maximum 6 weeks at Sydney campus.

5. Student placements at the Sydney campus may be in Primary Care Medicine and Surgery (small animals); Referral Medicine (small animals); Anaesthesia (small animals); Referral Surgery (small animals); or a combination of any two of these options totaling up to 6 weeks.
6. Student placements at Camden campus may be in the Equine Hospital (referral medicine and surgery or imaging); Anaesthesia (small animal and equine); Dermatology; the Avian, Reptile and Exotic Pet Hospital; or a combination of any two of these options totaling up to 8 weeks.
7. Applicants will be assessed by relevant Unit of Study Coordinators and the Hospital Superintendant in consultation with the Veterinary Student Internship Program Coordinator.
8. Successful applicants are required to complete all assessment tasks and will be graded on completion of the unit of study using a standard supervisor report form. A copy of this form will be provided to successful applicants prior to placement. If further assessment is required by the Home Institution, this should be detailed on acceptance of placement.
9. There are no tuition fees.
10. External students are not covered by The University of Sydney insurance policies and must provide full details of how they will be covered for public liability, professional liability/indemnity and accident/travel/health insurance in order to be considered for an externship. Specifics of how this coverage will be met must be indicated on the Home Institution Approval Form. Certificates of currency must be attached for each of these required insurance policies on application.
11. International applicants must meet relevant visa requirements to gain entry to this program and relevant documents are available at www.immi.gov.au. Please note that administrative fees may apply depending on visa type. Visa applications are the responsibility of the applicant; however Faculty staff will assist in this process where possible.
12. The number of positions available each year and the outcome of individual applications is based upon ensuring sufficient educational opportunities for all students undertaking internship/externship programs.
13. Preference will be given to students currently enrolled at institutions that provide a reciprocal agreement with the University of Sydney, Faculty of Veterinary Science.
14. The student is responsible for all travel and accommodation expenses and visa requirements if applicable. Onsite accommodation is not available.
15. All decisions regarding the outcome of these applications by academic staff are final.